



Dental Benefits and Financial Policy

Here at Clarkstown Dental, we believe you deserve the best in dental care. That's why we present you with the best possible solution to your personal needs. Each year, we provide outstanding dental care.

Listed below are some important things you should know:

- We will bill your insurance company as a courtesy and accept assigned benefits to help you. **However, if your insurance does not pay within 60 days, Clarkstown Dental reserves the right to request payment in full for services rendered to you.**
- **Clarkstown Dental does require full payment at the time of service. We accept all major credit cards (American Express, MasterCard, Visa, and Discover), checks and cash. For your convenience we also offer financing through Care Credit.**
- Your appointment time is reserved for you at a time which was convenient for you. While we love seeing your smiling face, we do understand things happen. **If you must reschedule your appointment please allow us at least a 48 hour notice to make a change to avoid a \$50 per hour cancellation fee.** (Emergency cancellations are an exception.)
- Your dental benefits are based upon a contract made between your employer and your insurance company. Please remember that your insurance is a legal contract between you and your insurance company. Our office is not and cannot be a part of that legal contract and, ultimately, you are responsible for all charges for treatment in our office. We will try to help but **if you have any questions regarding the terms of your dental benefits please contact your employer or insurance company directly.**
- We currently accept all private insurance plans. Please remember that insurance is considered a method of reimbursing the patient for fees paid to the doctor. **Dental benefits change; therefore, it is impossible to give you a guaranteed quote at the time of service. We will, however, give you an estimate of your portion based on the most up-to-date information we have.** Please keep in mind this is an **ESTIMATE** only.
- We will send out a pre-determination at your request on your behalf. This can take up to 4-8 weeks. Your insurance can request additional information which can delay the process. Although this can help us estimate your patient portion, it is not a guarantee of payment. Your insurance company can also decline paying what was estimated on your pre-determination upon their review for completion of work.

Healthy Smiles, Happy Lives!

Thank you for choosing Clarkstown Dental for your family's dental needs. We strive to provide a friendly and comfortable environment where our patients receive proper and timely dental care. Our well trained staff is committed to treating all of our patients and each other with dignity, respect, and as unique individuals.

By offering the highest quality dental services, we hope to motivate our patients to choose excellence and enjoy the cosmetic & long term health benefits of that decision.

Payment Options

In our continued commitment to provide the highest quality dental care available to all of our patients and to have those services comfortably affordable, we are pleased to offer you these options for payment.

- A 5% pre-payment courtesy for payments **made in full with cash or check prior to the start of restorative treatment.**
- A 4% pre-payment courtesy for payments **made in full with a credit card prior to the start of restorative treatment.**
- Extended payment plans are available through our financing option, Care Credit. Please ask our front desk for more information regarding this option.

If you have any questions regarding financial options and payments please don't hesitate to ask one of our staff members.

For your convenience, we offer the following methods of payment. Please check the option you prefer. Payment is due in full at each appointment.

Cash

Personal Check

Credit Card

I wish to discuss the office payment's policy

Signature of Patient or Guardian, if minor

Date